



LYNDHURST HOUSE SCHOOL

ADMISSIONS POLICY

GENERAL

Lyndhurst House School is an independent school for boys from ages 4 to 13. The school has just over 160 pupils. Deciding on the right school for your child is very important, and we believe that a personal visit is invaluable. We very much hope that you and your child will visit Lyndhurst House School. We hold four Open Mornings (two in the autumn term and one each in the spring and the summer terms) which give a general introduction to the school. Details are published on our website. We are also very happy to welcome prospective parents and their children at other times. Please contact the Registrar, Mrs Lewis, on 02074354936 or email on office@lyndhursthouse.co.uk to arrange a visit.

THE ENTRY PROCEDURE

Lyndhurst House School is a selective school. The main entry to the School, into Reception, is in the September following a boy's fourth birthday.

Registration may be made at any age, but before the 1st September preceding the year of entry. The eventual offer of a place for the Reception Class is based on group assessments in the January preceding the September entry date. The assessment is to gauge a boy's potential to follow the School's curriculum. Candidates for entry should be of sufficient ability to be able to progress comfortably at an appropriate pace, and to benefit from the whole educational experience offered by the School.

In addition, there are places available at seven-plus. Occasional vacancies may occur in other year groups.

In the case of the seven-plus intake, the assessment normally takes place in the January preceding the September entry date. Offers of places are made subject to the understanding that boys remain until the normal leaving age of thirteen-plus, when they take the Common Entrance, Scholarship, or other entrance exam for their next School.

Selection is based upon assessment, a report from the previous school and interview with the parents. Boys applying for a place at 7+ and older will also be interviewed by a member of the senior management team. As part of the admissions process, we will also require a copy of the child's birth certificate and a passport size photo. Non EEC nationals must provide evidence of entry visas and right to reside in the UK (this is due to regulations from the UK Borders Authority and applies to all UK schools).

EQUAL TREATMENT

Our aim is to encourage applications from candidates with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world. Lyndhurst House School is committed to equal treatment for all, regardless of a

candidate's race, ethnicity, religion, sexual orientation or social background. Lyndhurst House is committed to the Equality Act, Schedule 10, and ensures that these admissions procedures take account of pupils' learning difficulties or disabilities.

SPECIAL NEEDS

We do not discriminate in any way regarding entry. We welcome pupils with special educational needs, providing that our Learning Support Department can offer them the support that they require. We welcome pupils with physical disabilities provided that our site can cope with them. However, we advise parents of children with special educational needs or physical disabilities to discuss their child's requirements with the Headmaster before he sits the assessment so that we can make reasonable adjustments for him. Parents should provide a copy of an Educational Psychologist's report or a medical report to support their request for any special arrangements. We will discuss thoroughly with parents and their medical advisers the adjustments that can reasonably be made for the child if he becomes a pupil at the school.

THE ASSESSMENT PROCESS

The aim of the process is to identify potential. We are looking for well-rounded pupils with a genuine interest in education in the broadest sense of the word, with interests that stretch beyond the confines of the academic curriculum. There are many extra-curricular activities, all of which are important in developing a well-balanced, confident individual.

No specific preparation for the assessment is needed, all candidates start on an equal footing, with identical opportunities to display their academic aptitude and extra-curricular skills interests.

Assessment for Reception is based on observing informal play in small groups. Assessment for 7+ takes place in the Spring Term preceding the September entry date, and is based on literacy and numeracy skills, as well as looking at extra-curricular contributions.

All other candidates for entry are invited to spend a morning at school, during which time the teachers will make an informal assessment of pupils' suitability.

SIBLING POLICY

Most siblings join us at Lyndhurst House School. However, admission is not automatic, and there may be occasions where we judge that a sibling is likely to thrive better in a different academic environment.

DISCIPLINE AND EXCLUSIONS

The Headmaster may at his discretion require you to remove or may suspend or, in serious or persistent cases, expel your child from the School if he considers that your child's attendance, progress or behaviour (including behaviour outside school) is unsatisfactory and in the reasonable opinion of the Headmaster the removal is appropriate and in the School's best interests of those of your child or other children. Further information is available in the School's Terms and Conditions, and in the School's Behaviour and Sanctions Policy.

RELIGIOUS BELIEFS

Lyndhurst House School is a non-denominational school and welcomes pupils from all faiths.

SCHOOL'S CONTRACTUAL TERMS & CONDITIONS

Copies will be made available to parents as part of the admissions process.

COMPLAINTS

We hope that you and your child do not have any complaints about our admissions process; but copies of the School's complaints procedure can be sent to you on request.

..... Headmaster

August 2017

This policy is reviewed annually

To be reviewed: July 2018